

**Tom Williams Elementary School  
School Organizational Team Minutes  
August 26, 2020  
3:00 PM**

The Tom Williams School Organizational Team meeting was called to order at 3:01pm, on August 26, 2020. The meeting was held via Google Meet.

**1.0 Members present:** Carrie Reasbeck, Jaymi Clemens, Kevin Chamorro , Merideth Wallace, Eloisa Garcia, Leticia Parra, Magdaline Teeters

**Members absent:** Kelly Martino

**1.1 Approval of the Minutes:**

- Meeting dated May 6, 2020
- Motion: Magdaline Teeters    Second: Kevin Chamorro    Vote: Unanimous

**2.0 New Agenda Items**

2.1 Title I Parent Family Engagement Plan input and discussion:

2.1.1 It is an annual Title 1 Document that must be submitted.

2.1.2 SOT Input:

2.1.2.1 Virtual Breakfast with Books

2.1.2.2 Parent Center- 3 week parent courses online; shorter commitment for parents. AM & PM courses are offered

2.1.2.3 Open House date is TBD

2.1.2.4 Future Smiles and Eye Care for Kids- Teachers can refer to off site providers; Eloisa will provide teachers with information via email

2.1.2.5 Coffee and Conversation

2.1.2.5.1 Will be held virtually; possible live sessions with recorded video posted

2.1.2.5.2 FACES has open sessions for parents, linking Facebook sessions to our meetings

2.2 SOT Annual Election Information

2.2.1 Licensed staff nominations start September 14 and vote is September 22

2.2.2 No one has heard information on the process for support staff nominations yet

2.2.3 Possibly mail ballots to families (postage price is a concern); leave ballot box outside of front office; Use a Google Form

**3.0 Old Agenda Items**

3.1 Technology Deployment

3.1.1 We deployed over 500 devices

3.1.2 Staff has been contacting families that do not have devices and have not shown up for classes

**4.0 General Discussion:**

4.1 Future Agenda Items:

4.1.1 Revisit Coffee and Conversation

4.1.2 Staffing after Count Day

4.1.3 Budgeting

#### 4.1.4 Fundraisers

##### **Information 5.0:**

**5.1:** Next Meeting: September 23, 2020 via Google Meet

##### **Public Comment Period 6.0:**

- No public comments

##### **Adjourn:** 3:34 pm

- Motion: Kevin Chamorro      Second: Eloisa Garcia